



2018 - 2019

COMMUNICATION TOOLS

- Laptops and tablets are authorised, but must be handed in to the housemaster in the evening before retiring to bed. They may be used in class, but only with the authorisation of either teachers or housemasters.
- The use of earphones is not authorized during classroom lessons.
- Audio readers such as MP3 or iPod are authorised within the houses but are forbidden in studies (except during moments of relaxation during the boarding times). Mobiles (and other methods of communication) are formally forbidden during home studies and meals. They must be handed over to the housemaster before sleeping.
- In case of transgression, they will be confiscated.

ENVIRONMENT

Nature is a living environment for all in the school. Everyone must take care and pay attention not to spoil it, on the contrary, you can be involved in making it more attractive. Any deterioration will be charged, without excluding disciplinary measures.

RESPECT THE TIME, DATES AND APPOINTMENTS

- Whatever the activity – school, sport, art or club – late arrival will be punished.
- Dates of departure and return from vacation, indicated on the school calendar, are imperative! Tickets and reservations of transport must be taken by respecting it scrupulously.
- It is imperative to inform the housemasters, by telephone of any expected late arrival and a written consent must be provided.

FOOD

- Hours : 12 am – 2.15 pm
- Presence at meal times are compulsory
- The permission of the housemaster is obligatory in any exchange of students from one house to another
- To leave the premises for lunch or dinner, with the family or a third party, the student must provide:
 - a parent's authorisation sent by email or written in the school diary indicating the third party
 - an invitation from the third party with
 - * his/her name, address, phone number and email
 - * the acceptance of taking over the student under his or her full responsibility during their entire school outing.

HEALTH - HYGIENE

- To go to the medical department, in order to have an appointment, permission from a housemaster is necessary.
- A daily shower is compulsory.
- Medical products, non-prescribed by the School Doctor, must be imperatively given to the housemasters and on no account kept by the students. No students are allowed to detain medicine. Should the contrary occur, the school will not be held responsible in case of any problems.

SECURITY

- It is forbidden to all students, even of majority age – to come to or leave the school with their own means of transport, except in exceptional circumstances submitted to authorization of the Direction
- Travelling to or from Acacias Boarding House must be accompanied by a supervising adult.
- Parents collecting their children are not allowed to transport any other students, unless otherwise authorised.

TOBACCO

- Smoking is strictly forbidden for students (including electronic cigarettes).
- Anyone who contravenes this rule is subject to penalties that may go as far as exclusion.
- The rules of the School are in force during trips or school outings

CLOTHES AND BEHAVIOUR

- Attitude « Rocheux » is permanently conducted by the respect : respect of each other and of the environment.
- No equivocal attitude is tolerated between students. Any transgression will be punished.
- The Rocheux is traditionally friendly and tolerant. No bullying, vulgar language or behaviour will be tolerated.
- Students shall be dressed in the school uniform at all times during the school periods.
- Baseball caps, bonnets, etc... are forbidden inside buildings.
- Sport clothes are provided by the school, as well as training shoes which will be dedicated uniquely for sports practice. They are completely forbidden in the classrooms. Exceptions will be reported at the beginning of each year according to individual schedules and constraints.
- A clean and well-kept hairstyle is required. Banned: coloured hair (blue, green, pink...), and for male students, long hair or hair that has been shaved.
- Apart from earrings for young girls, for security reasons no other form of piercing is acceptable

LIFE IN THE HOUSES : REMINDERS OF SOME ESSENTIAL POINTS

(Full rules to be signed at the beginning of the school year):

- The pupils have to respect the schedule, in particular, homework studies, meal times, bedtime. Any movement in the school is under authorization of the Housemaster, hours and places must be noted in the exit book.
- Presence at meal times is compulsory. The pupils take all their meals with their housemaster.
- The agreement of the housemaster is necessary in case of invitation in its own house or in another one. The guests at lunch have to leave the welcoming house by at 2 pm at last.
- Presence at register call is compulsory. After register call in the evening, the students must not leave their house without permission from the housemasters.
- Pocket money, valuable objects and official papers must be left with the housemasters. Possession of valuables is not allowed, the school disclaims all liability in the case of non-respect to these instructions.
- All items and clothes must be marked with the students name with an indelible pen.
- The laundry service will not take care of unmarked laundry, non washable or non dryable in the machine.

SCHOOL LIFE

- Each pupil must go to the school building with an equipped school bag for the morning or the afternoon. Returning to the House is not authorized. Absence from a lesson must be justified.
- Each pupil has a school diary which he must have with him permanently at each different activity. This is essential for the communication between the teachers, housemasters and parents.

SCHOOL TRIP

- The rules of the School are in force during the journeys or the school outings.
- The use of the telephone is authorized provided that it does not hinder either visit or the life in community.
- The Direction of the school reserve the right to cancel the participation of a pupil in of its behaviour.

WEEK-END OUTSIDE THE SCHOOL

To leave the premises you need 2 exit permissions :

- A parental permission to go out "to the person who is receiving" sent by email to the Direction,
- A written invitation "from the person who welcomes",
 - specifying the name, address, phone number, email, family ties.
 - accepting to take full responsibility of the student, from Friday when the bus arrives until Sunday when the bus departs.
- The pupil could use the school bus on every Friday to go to Paris, Porte Dauphine, near "Arc de Triomphe" (subway Porte Dauphine), as well as to return on Sundays evenings, departure at 7.30 pm (to be present at 7.15 pm, no delay will be accepted).

THE UNACCEPTABLE

- Introduction, spreading and consumption of alcohol or drug is strictly forbidden in all their forms.
- The positive result of a screening test, without warning, will entail a formal sanction. A second chance will be left to the student offender who will be tested again. In the event of a new positive result, the student will be permanently excluded without any disciplinary council.
- Any student bringing illegal products within the school will be sanctioned by immediate dismissal without disciplinary board. Furthermore, a complaint will be filed with the police for introduction and possession of illicit substances.
- Any form of moral or physical harassment will result in permanent exclusion.
- No refund bank, partial or total, will be refunded if excluded during the term.
- Dangerous behaviour : the school reserves the right to remove, for safety reasons, a student whose behaviour is deemed for others or themselves.

THE PUNISHMENTS AND APPLICABLE PENALTIES

According to the gravity of the sprain in the rule

- The punishment can extend of a restraint of one hour until a lasting days community work during school time and inside the establishment. When the penalty is planned on Saturdays mornings, as there is no bus transfer, parents will have to arrange their own transfer back home.
- The penalties are defined during the councils and can lead to the definitive exclusion from the establishment:
 - Education : All the educational team meets around the pupil to find together sustainable solutions to the dysfunctions, the failure to respect rules or lack of investment
 - Discipline : In the presence of the family, disciplinary measures are taken by the educational team which surrounds the pupil in answer to grave or recurring breaches in the common rule